

SPACE FOR
CASH RECEIPT/
BANK DRAFT

ALIGARH MUSLIM UNIVERSITY
Office of the
Controller of Examinations
(Degree Unit)
ALIGARH (U.P.)-202002, INDIA



App. No. dt.....
Trans. Prepared on

APPLICATION FOR TRANSCRIPT OF
ACADEMIC RECORD

1. Name in Full :
2. University Enrolment No. :
3. Period of Stay at the University
as regular student/ex-student
From (Year) To (Year)
Regular 1.
2.
Ex- 1.
4. Hall to which attached :
5. Full present address :
6. Full permanent / Home address :

7.	A M U Exams. Passed: (in chronological order)	Roll No.	Year admitted	Year Passed	Division	REMARKS
(1)
(2)
(3)
(4)
(5)

Account of.....
is clear.....
(seal) -----
Sign of the Provost
Date

Signature of candidate in full
(not in capital letters)

INSTRUCTIONS / CONDITIONS :

- (i) Transcript is issued only once
- (ii) Document will be issued to the candidate only after verifying his/her identity.

DOCUMENTS TO BE ENCLOSED:

1. Self attested photocopies of all the certificates with marksheets of the exams. of each year---
2. Self attested photocopy of the latest character certificate from the D.S.W. (alongwith the original certificate for verification and return).
3. Original Cash Receipt from Cash Counter, AMU, or Bank Draft payable to Finance Officer, Aligarh Muslim University, Aligarh, as under:

	Cost of Form	Fee	Total
(a) For transcript of B.Sc. Engg. (4 year Course)	10/-	200/-	210/-
(b) For transcript of other exams.	10/-	-----	10/-

4. If the transcript is to be sent to an institution abroad-----
 - (a) The relevant brochure and letter from the institution in original.
 - (b) Envelopes with requisite p. stamps addressed to the concerned institution/person.
